

This is a draft and tentative meeting schedule subject to frequent changes. Please contact the City Clerk for the most updated information at cityhall@ci.mlt.wa.us or 425.744.6206.

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Updated December 3, 2019

DATES TO REMEMBER		
December 6	6:30 pm	Tree Lighting Ceremony, Evergreen Playfield
December 7	8:30am-2:30 pm	<u>Elected Officials Essentials Workshop</u> , Kirkland Council Chambers
December 11	6:00 pm	Coffee with the City, Recreation Pavilion
December 11	7:00 am	Employee Breakfast, Nile
2020		
January 8	6:00 pm	Coffee with the City, Recreation Pavilion
January 28-29		AWC City Action Days, Hotel RL Olympia by Red Lion, 2300 Evergreen Park Drive
January 29	6:00 pm	Boards and Commissions Appreciation Dinner, Ballinger Clubhouse
February 12	6:00 pm	Coffee with the City, Recreation Pavilion
March 11	6:00 pm	Coffee with the City, Recreation Pavilion
April 8	6:00 pm	Coffee with the City, Recreation Pavilion
May 13	6:00 pm	Coffee with the City, Recreation Pavilion
June 10	6:00 pm	Coffee with the City, Recreation Pavilion
June 23-26		AWC Annual Conference, Tri-Cities (Kennewick)
July 8	6:00 pm	Coffee with the City, Recreation Pavilion
July 24, 25, 26		Tour de Terrace, Evergreen Playfield
August 4	6:00-9:00 pm	National Night Out, Evergreen Playfield
August 12	6:00 pm	Coffee with the City, Recreation Pavilion
September 9	6:00 pm	Coffee with the City, Recreation Pavilion
October 14	6:00 pm	Coffee with the City, Recreation Pavilion
November 4	6:00 pm	Coffee with the City, Recreation Pavilion
December 4	6:30 pm	Tree Lighting Ceremony, Evergreen Playfield
December 9	6:00 pm	Coffee with the City, Recreation Pavilion

2019 CITY COUNCIL TENTATIVE MEETING SCHEDULE	
December 12, 2019 Work/Study Session	Due December 5, 2019
<ul style="list-style-type: none"> • Review of Tree Policy Ordinance • Review of Terrace Brier Soccer Club Field Use Agreement • Review of Ballinger Park Restroom Purchase • Discussion of Diversity, Equity, and Inclusion Commission • Review of 2020 Professional Services Contract with the Johnston Group for Federal Lobbying Services • Review of 2020 Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs • Review of City Council Subcommittee Recommendation for Interim Planning Commission Member Appointment • Review of Teamsters Contract • Quarterly Discussion and Update of City Council Goals 	
December 16, 2019 Regular Meeting	Due December 6, 2019
<ul style="list-style-type: none"> • Economic Alliance Snohomish County Annual Report Presentation • Approval of 2020 Professional Services Agreement with The Johnston Group for Federal Lobbying Services • Approval of 2020 Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs 	

- Economic Alliance Snohomish County Annual Report Presentation
- Approval of City Council Subcommittee Recommendation for Interim Planning Commission Member Appointment
- Adoption of 2020 Legislative Agenda
- Approval of WSDOT Agreement for 220th Traffic Signal (Tentative)
- Approval of Teamsters Contract
- Approval of Terrace Brier Soccer Club Field Use Agreement
- Approval of Ballinger Park Restroom Purchase
- Adoption of Tree Policy Ordinance

2020 CITY COUNCIL TENTATIVE MEETING SCHEDULE

January 2, 2020 Work/Study Session	Due December 26, 2019
<ul style="list-style-type: none"> • Administer Oath of Office to Newly Elected Councilmembers (Positions 2, 5, 6, and 7) • Election of Mayor for 2020-2021 • Election of Mayor Pro Tem for 2020 • Appointments of Council Liaisons and Representatives for Intergovernmental Agency Boards/Commissions • Introduction to Antares Fee Simple Unit Lot Subdivision (Tentative) • Review of Lodging Tax Advisory Committee 2020 Funding Recommendation 	
January 6, 2020 Regular Meeting	Due December 26, 2019
<ul style="list-style-type: none"> • Public Hearing for Antares Fee Simple Unit Lot Subdivision (Tentative) • Appoint 2020 Lodging Tax Advisory Committee (Tentative) • Adoption of Lodging Tax Advisory Committee 2020 Funding Recommendation 	
January 16, 2020 Work/Study Session	Due January 9, 2020
<ul style="list-style-type: none"> • Discussion of Custodial Services • Review of Six-Year Financial Forecast • Discussion of City Council Retreat Dates • Review of City Council Meeting Schedule 	
Tuesday, January 21, 2020 Regular Meeting	Due January 10, 2020
<ul style="list-style-type: none"> • Update from Mountlake Terrace Community Senior Center Executive Director Lisa Norton • Update on Civic Campus Project • Review State and Federal Legislative Agendas (Tentative) 	
January 30, 2020 Work/Study Session	Due January 23, 2020
<ul style="list-style-type: none"> • Review of City Departments Performance Measures for July-December 2019 <ul style="list-style-type: none"> a. Presentation from Recreation, Parks, and Property Management b. Presentation from Community and Economic Development c. Presentation from Public Works/Engineering Services and Operations d. Presentation from Organizational Development e. Presentation from City Council/City Manager/Community Relations 	
February 3, 2020 Regular Meeting	Due January 24, 2020
<ul style="list-style-type: none"> • TBD 	
February 13, 2020 Work/Study Session	Due February 6, 2020
<ul style="list-style-type: none"> • Review of 3rd of July Event Agreement (Tentative) • Review of Planning Commission’s 2019 Accomplishments and 2020 Work Program (<i>Discussion with Planning Commission</i>) (Tentative) 	

<ul style="list-style-type: none"> Review of 2019 Comprehensive Plan Performance Measures (<i>Discussion with Planning Commission</i>) (Tentative) 	
Tuesday, February 18, 2020 Regular Meeting	Due February 7, 2020
<ul style="list-style-type: none"> Approval of 3rd of July Event Agreement (Tentative) 2019 Year End Police Department Report (Tentative) 	
February 27, 2020 Work/Study Session	Due February 20, 2020
<ul style="list-style-type: none"> Review of RPAC's 2019 Accomplishments and 2020 Work Program (Tentative) Review of Arts Commission's 2019 Accomplishments and 2020 Work Program (Tentative) Review 2020 Tour de Terrace Agreement (Tentative) 	
March 2, 2020 Regular Meeting	Due February 21, 2020
<ul style="list-style-type: none"> Approve 2020 Tour de Terrace Agreement (Tentative) 	
March 12, 2020 Work/Study Session	Due March 5, 2020
<ul style="list-style-type: none"> Review of Pet Licensing Code Amendment Ordinance and Fee Resolution Review of Development Activities Update (Tentative) 	
March 16, 2020 Regular Meeting	Due March 6, 2020
<ul style="list-style-type: none"> TBD Adoption of Pet Licensing Code Amendment Ordinance Adoption of Pet Licensing Code Amendment Fee Resolution 	
April 2, 2020 Work/Study Session	Due March 26, 2020
<ul style="list-style-type: none"> Review of 2019 Fourth Quarter Financial Report Quarterly Discussion and Update of City Council Goals 	
April 6, 2020 Regular Meeting	Due March 27, 2020
<ul style="list-style-type: none"> TBD 	
April 16, 2020 Work/Study Session	Due April 9, 2020
<ul style="list-style-type: none"> TBD 	
April 20, 2020 Regular Meeting	Due April 10, 2020
<ul style="list-style-type: none"> TBD 	
April 30, 2020 Work/Study Session	Due April 23, 2020
<ul style="list-style-type: none"> Review of 2020 First Quarter Police Department Report 	
May 4, 2020 Regular Meeting	Due April 24, 2020
<ul style="list-style-type: none"> TBD 	
May 14, 2020 Work/Study Session	Due May 7, 2020
<ul style="list-style-type: none"> TBD 	
May 18, 2020 Regular Meeting	Due May 8, 2020
<ul style="list-style-type: none"> TBD 	
May 28, 2020 Work/Study Session	Due May 21, 2020
<ul style="list-style-type: none"> Review of 2020 Budget Amendments and 2019 Budget Carryovers (Tentative) Review of 2021-2022 Biennial Budget Schedule 	
June 1, 2020 Regular Meeting	Due May 22, 2020
<ul style="list-style-type: none"> Adoption of 2020 Budget Amendments and 2019 Budget Carryovers (Tentative) 	

June 11, 2020 Work/Study Session	Due June 4, 2020
<ul style="list-style-type: none"> Review of 2020 First Quarter Financial Report Review of City Council Subcommittee Recommendation for Board/Commission Members 	
June 15, 2020 Regular Meeting	Due June 5, 2020
<ul style="list-style-type: none"> Approval of City Council Subcommittee Recommendation for Board/Commission Members 	
July 2, 2020 Work/Study Session (<i>AWC Conference June 23-26</i>)	Due June 25, 2020
<ul style="list-style-type: none"> Quarterly Discussion and Update of City Council Goals 	
July 6, 2020 Regular Meeting	Due June 25, 2020
<ul style="list-style-type: none"> TBD 	
July 16, 2020 Work/Study Session	Due July 9, 2020
<ul style="list-style-type: none"> Update on Comprehensive Plan Amendment Process and Docket Review of City Departments Performance Measures for January-June 2020 <ul style="list-style-type: none"> a. Presentation from Recreation, Parks, and Property Management b. Presentation from Community and Economic Development c. Presentation from Public Works/Engineering Services and Operations d. Presentation from Organizational Development e. Presentation from City Council/City Manager/Community Relations 	
July 20, 2020 Regular Meeting	Due July 10, 2020
<ul style="list-style-type: none"> TBD 	
July 30, 2020 Work/Study Session	Due July 23, 2020
<ul style="list-style-type: none"> Review of 2020 Second Quarter Police Department Report 	
August 3, 2020 Regular Meeting	Due July 24, 2020
<ul style="list-style-type: none"> Public Hearing and Adoption of 2021-2026 Six-Year Transportation Improvement Program (TIP) Ordinance 	
August 13, 2020 Work/Study Session	Due August 6, 2020
<ul style="list-style-type: none"> Review of Prosecuting Attorney Contract (Expires August 31, 2020) 	
August 17, 2020 Regular Meeting	Due August 7, 2020
<ul style="list-style-type: none"> Approval of 2021-2022 Interlocal Agreement for Snohomish Regional Drug and Gang Task Force Approval of Prosecuting Attorney Contract (Expires August 31, 2020) 	
September 3, 2020 Work/Study Session	Due August 27, 2020
<ul style="list-style-type: none"> TBD 	
Tuesday, September 8, 2020 Regular Meeting	Due August 28, 2020
<ul style="list-style-type: none"> Review of 2020 Second Quarter Financial Report Review of Six-Year Financial Forecast (Tentative) Review of Financial Policies (Tentative) 	
September 17, 2020 Work/Study Session	Due September 10, 2020
<ul style="list-style-type: none"> TBD 	
September 21, 2020 Regular Meeting	Due September 11, 2020
<ul style="list-style-type: none"> Review of Proposed 2021-2022 Biennial Budget 	
October 1, 2020 Work/Study Session	Due September 24, 2020
<ul style="list-style-type: none"> Quarterly Discussion and Update of City Council Goals 2021-2022 Budget Presentation from City Council/City Manager/Community Relations 	

<ul style="list-style-type: none"> • 2021-2022 Budget Presentation from Administrative Services • 2021-2022 Budget Presentation from Public Works/Engineering Services • 2021-2022 Budget Presentation from Community and Economic Development 	
October 5, 2020 Regular Meeting	Due September 25, 2020
<ul style="list-style-type: none"> • TBD 	
October 15, 2020 Work/Study Session	Due October 8, 2020
<ul style="list-style-type: none"> • Review of 2021-2025 Recreation and Park Fees Resolution • Review of Property Tax (Tentative) <ul style="list-style-type: none"> a. Review of GO Levy Property Tax Levy Resolution b. Review of EMS Levy Resolution c. Review of Property Tax Ordinance • Review of Proposed 2021-2022 Biennial Budget 	
October 19, 2020 Regular Meeting <i>(Note: Budget Publication 10/9 & 16)</i>	Due October 9, 2020
<ul style="list-style-type: none"> • Adoption of 2021-2025 Recreation and Park Fees Resolution • Public Hearing on Revenue Sources, Including Property Tax: a. Adoption of GO Levy Property Tax Levy Resolution; b. Adoption of EMS Levy Resolution; c. Adoption of Property Tax Ordinance • Public Hearing and Adoption of 2021-2022 Biennial Budget Ordinance 	
October 29, 2020 Work/Study Session	Due October 22, 2020
<ul style="list-style-type: none"> • Review of 2020 Third Quarter Police Department Report • Review of Mid-Biennial Budget Modifications (Tentative) 	
November 2, 2020 Regular Meeting	Due October 23, 2020
<ul style="list-style-type: none"> • Adoption of Budget Modification Ordinance (Tentative) 	
November 12, 2020 Work/Study Session	Due November 5, 2020
<ul style="list-style-type: none"> • Review of 2020 Third Quarter Financial Report • Update on Comprehensive Plan Amendments 	
November 16, 2020 Regular Meeting	Due November 6, 2020
<ul style="list-style-type: none"> • Review of Comprehensive Plan Amendments Ordinance 	
December 3, 2020 Work/Study Session	Due November 23, 2020
<ul style="list-style-type: none"> • TBD 	
December 7, 2020 Regular Meeting	Due November 23, 2020
<ul style="list-style-type: none"> • Economic Alliance Snohomish County Annual Report Presentation (Tentative) • Public Hearing and Adoption of Comprehensive Plan Amendments Ordinance (Tentative) 	
December 17, 2020 Work/Study Session	Due December 10, 2020
<ul style="list-style-type: none"> • Review of 2020 Third Quarter Financial Report • Review of City Attorney Contract (Expires December 31, 2020) • Review of Professional Services Contract with the Johnston Group for Federal Lobbying Services • Review of Professional Services Agreement with The Johnston Group for Lake Ballinger/McAlear Creek Watershed Forum (Expires December 31, 2020) • Review of Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs • Quarterly Discussion and Update of City Council Goals 	

December 21, 2020 Regular Meeting	Due December 11, 2020
<ul style="list-style-type: none"> • Approval of City Attorney Contract (Expires December 31, 2020) • Approval of Professional Services Agreement with The Johnston Group for Federal Lobbying Services • Approval of Professional Services Agreement with The Johnston Group for Lake Ballinger/McAleer Creek Watershed Forum (Expires December 31, 2020) • Approval of Professional Services Contract with Gordon Thomas Honeywell Governmental Affairs 	
December 31, 2020 Work/Study Session	Due December 23, 2020

Upcoming Agenda Items

- Review of Puget Sound Energy Franchise Ordinance
- Award of Contract for City Safety Improvements
- Review and Approval of 2019-2020 Interlocal Agreement for Snohomish Regional Drug and Gang Task Force (Extended One Year in August 2019)
- Finance & Budget: Revenue Alternatives in Support of Capital Program (e.g., Property Tax Levy LID, Park and Recreation Districts, LIDs)
- Community and Economic Development
 - Administrative Code Updates
 - Annexation of Unincorporated Islands
 - Annexation Ordinance and Resolution of Intent to Annex 3922 214th Street SW
 - Code Compliance Regulations Ordinance
 - Comprehensive Plan Amendments Ordinance
 - Development Process
 - Downtown “Main Street” Revitalization Project Update
 - Economic Vitality Update
 - Growth Management Act (GMA) Major Update Process Report
 - Landscaping Code Update
 - Light Rail Update
 - Modification to Park Impact Fee Ordinance
 - Public Facilities and Services Zoning District Update
 - SEPA Code Update Ordinance
 - Sidewalk Projects Prioritization
 - Sign Code Update
 - Town Center Design Standards Ordinance
 - Transportation Master Plan
 - Transportation Zoning Code Phase 1 and Phase 2 Ordinances
 - Tree Preservation Program
 - Zoning Code Housekeeping Amendments to Implement Comprehensive Plan Ordinance
- Sustainability & Conservation Strategy
- Capital Infrastructure: Wholesale Water Agreement with Alderwood Water and Wastewater District; Regional Wastewater Treatment Agreement; and Lake Ballinger/McAleer Creek Watershed Basin Update
- Public Facilities: Update on City Hall; and Ballinger Parking Lot Improvements
- Community Outreach & Communication: Finance 101; Public Education Videos; City History Project; Urban Forestry-Environmental Education Program; and City Entrance Signs
- Franchise Agreements: Review of 360 Network Franchise Agreement; Review of XO Communication ROW Registration/Franchise Agreement; and Review of Comcast Cable Franchise Agreement