

## Boundary Line Adjustment – Supplemental Application Page

**Legal Descriptions:** Please provide legal descriptions (prepared by a licensed professional land surveyor) of the proposed property (lot) configurations.

Lot 1 Legal Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lot 2 Legal Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Lot 3 Legal Description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(If additional lots are affected by boundary line adjustment, include a separate page with legal descriptions, as needed)

**Surveyor Confirmation:** Were the above-provided legal descriptions prepared by a licensed professional land surveyor?  Yes  No

**Required Submittals:** Please confirm that the following materials and information are included with this application:

1. One original and seven copies of a map at a preferable scale of 1" = 20', but not less than one inch equal to 100 feet, which depicts the existing property configuration, including all lot line dimensions, existing improvements, and environmentally sensitive areas and their buffers.  Yes  No\*
2. One original and seven copies of a separate map which depicts the proposed property configuration, including all lot line dimensions and existing improvements intended to be retained.  Yes  No\*
3. A title insurance certificate which includes all parcels within the adjustment dated by the title company within thirty (30) days of the date this application is to be submitted to the City, confirming that the title of the lands as described for the Adjustment are in the name(s) of the applicant(s).  Yes  No\*
4. Documentation authorizing the transfer of property ownership executed by the owners of the affected property placed on the original boundary line adjustment map along with the legal descriptions of those portions of land being transferred when lots are under separate ownership.  Yes  No\*

**Applicant's Signature:** I certify to the best of my knowledge that the information provided on this supplemental application page is true and correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Note: All fields must be completed, including blank lines and check boxes. Any check box marked "no" that is demarcated by an asterisk could result in the application being deemed incomplete.*