



23204 58th Avenue West
 Mountlake Terrace, WA 98043
 Phone 425.744.6267
PermitSpecialist@mltwa.gov
www.cityofmlt.com

CIVIL SITE PERMIT APPLICATION

FOR STAFF USE ONLY	
Permit # _____	Receipt # _____
Permit Fee \$ _____	Plan Check Fee \$ _____
Total \$ _____	
RECEIVED BY: _____ (Initials) DATE: ____/____/____	

Single-Family Residential

Multi-Family

Commercial

Job Site Address: _____

Description of Work: _____

Estimated Value of Construction for Work Done with this Application: \$ _____

A SUBMITTAL APPOINTMENT IS REQUIRED. Please contact a permit specialist via email at permitspecialist@ci.mlt.wa.us or call 425-744-6267 at least 48 hours in advance.

This permit application must include the following:

1. A completed [Permit Contact Information Form](#) (page 2) is required with this permit application.
2. A Cost-estimate Breakdown by quantity, unit price, type and total for each item.
3. Fees are due at time of application.
4. One plan set

I certify the information provided on this permit application is true and correct.

Owner / Agent _____ Date _____
Print

Owner / Agent _____
Signature

